

		FOR OHF USE					

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2003  
STATE OF ILLINOIS  
DEPARTMENT OF PUBLIC AID  
FINANCIAL AND STATISTICAL REPORT FOR  
LONG-TERM CARE FACILITIES  
(FISCAL YEAR 2003)

IMPORTANT NOTICE  
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

<p><b>I. IDPH Facility ID Number:</b> <u>0043158</u></p> <p><b>Facility Name:</b> <u>TIMBER POINT HEATHCARE CENTER</u></p> <p><b>Address:</b> <u>205 EAST SPRING ST.</u> <u>CAMP POINT</u> <u>62320</u> Number City Zip Code</p> <p><b>County:</b> <u>ADAMS</u></p> <p><b>Telephone Number:</b> <u>(847) 647-1717</u> <b>Fax #</b> <u>(847) 647-0222</u></p> <p><b>IDPA ID Number:</b> <u>36-4186824</u></p> <p><b>Date of Initial License for Current Owners:</b> <u>01/01/98</u></p> <p><b>Type of Ownership:</b></p> <table><tr><td><input type="checkbox"/></td><td>VOLUNTARY,NON-PROFIT</td><td><input checked="" type="checkbox"/></td><td>PROPRIETARY</td><td><input type="checkbox"/></td><td>GOVERNMENTAL</td></tr><tr><td><input type="checkbox"/></td><td>Charitable Corp.</td><td><input type="checkbox"/></td><td>Individual</td><td><input type="checkbox"/></td><td>State</td></tr><tr><td><input type="checkbox"/></td><td>Trust</td><td><input type="checkbox"/></td><td>Partnership</td><td><input type="checkbox"/></td><td>County</td></tr><tr><td><b>IRS Exemption Code</b></td><td></td><td><input type="checkbox"/></td><td>Corporation</td><td><input type="checkbox"/></td><td>Other</td></tr><tr><td></td><td></td><td><input checked="" type="checkbox"/></td><td>"Sub-S" Corp.</td><td></td><td></td></tr><tr><td></td><td></td><td><input type="checkbox"/></td><td>Limited Liability Co.</td><td></td><td></td></tr><tr><td></td><td></td><td><input type="checkbox"/></td><td>Trust</td><td></td><td></td></tr><tr><td></td><td></td><td><input type="checkbox"/></td><td>Other</td><td></td><td></td></tr></table> <p><b>In the event there are further questions about this report, please contact:</b> <b>Name:</b> <u>BOB KAGDA</u> <b>Telephone Number:</b> <u>( 847 ) 675-3585</u></p>	<input type="checkbox"/>	VOLUNTARY,NON-PROFIT	<input checked="" type="checkbox"/>	PROPRIETARY	<input type="checkbox"/>	GOVERNMENTAL	<input type="checkbox"/>	Charitable Corp.	<input type="checkbox"/>	Individual	<input type="checkbox"/>	State	<input type="checkbox"/>	Trust	<input type="checkbox"/>	Partnership	<input type="checkbox"/>	County	<b>IRS Exemption Code</b>		<input type="checkbox"/>	Corporation	<input type="checkbox"/>	Other			<input checked="" type="checkbox"/>	"Sub-S" Corp.					<input type="checkbox"/>	Limited Liability Co.					<input type="checkbox"/>	Trust					<input type="checkbox"/>	Other			<p><b>II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER</b></p> <p>I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>01/01/2003</u> to <u>12/31/2003</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.</p> <p>Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.</p> <table><tr><td rowspan="3"><b>Officer or Administrator of Provider</b></td><td>(Signed) _____</td></tr><tr><td>(Type or Print Name) <u>SHERWIN I. RAY</u></td></tr><tr><td>(Title) <u>PRESIDENT</u></td></tr><tr><td rowspan="5"><b>Paid Preparer</b></td><td>(Signed) <u>(SEE ATTACHED ACCOUNTANTS' REPORT)</u></td></tr><tr><td>(Date) _____</td></tr><tr><td>(Print Name and Title) <u>BOB KAGDA</u> <u>PARTNER</u></td></tr><tr><td>(Firm Name &amp; Address) <u>KRUPNICK BOKOR KAGDA &amp; BROOKS, LTD</u> <u>3750 W DEVON AVE, LINCOLNWOOD, IL 60712-1124</u></td></tr><tr><td>(Telephone) <u>( 847 ) 675-3585</u> <b>Fax #</b> <u>( 847 ) 675-5777</u></td></tr><tr><td colspan="2"><p><b>MAIL TO: OFFICE OF HEALTH FINANCE</b> <b>ILLINOIS DEPARTMENT OF PUBLIC AID</b> <b>201 S. Grand Avenue East</b> <b>Springfield, IL 62763-0001</b> <b>Phone # (217) 782-1630</b></p></td></tr></table>	<b>Officer or Administrator of Provider</b>	(Signed) _____	(Type or Print Name) <u>SHERWIN I. RAY</u>	(Title) <u>PRESIDENT</u>	<b>Paid Preparer</b>	(Signed) <u>(SEE ATTACHED ACCOUNTANTS' REPORT)</u>	(Date) _____	(Print Name and Title) <u>BOB KAGDA</u> <u>PARTNER</u>	(Firm Name & Address) <u>KRUPNICK BOKOR KAGDA &amp; BROOKS, LTD</u> <u>3750 W DEVON AVE, LINCOLNWOOD, IL 60712-1124</u>	(Telephone) <u>( 847 ) 675-3585</u> <b>Fax #</b> <u>( 847 ) 675-5777</u>	<p><b>MAIL TO: OFFICE OF HEALTH FINANCE</b> <b>ILLINOIS DEPARTMENT OF PUBLIC AID</b> <b>201 S. Grand Avenue East</b> <b>Springfield, IL 62763-0001</b> <b>Phone # (217) 782-1630</b></p>	
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Facility Name & ID Number TIMBER POINT HEATHCARE CENTER

# 0043158 Report Period Beginning: 01/01/2003 Ending: 12/31/2003

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds \_\_\_\_\_

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>110</u>	Skilled (SNF)	<u>110</u>	<u>40,150</u>	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>110</u>	TOTALS	<u>110</u>	<u>40,150</u>	7

B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Public Aid Recipient	Private Pay	Other	Total	
8	SNF			<u>4,059</u>	<u>4,059</u>	8
9	SNF/PED					9
10	ICF	<u>15,651</u>	<u>7,557</u>		<u>23,208</u>	10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	<u>15,651</u>	<u>7,557</u>	<u>4,059</u>	<u>27,267</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 67.91%

D. How many bed-hold days during this year were paid by Public Aid? 0 (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients. (E.g., day care, "meals on wheels", outpatient therapy) NONE

F. Does the facility maintain a daily midnight census? YES

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care? YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets? YES ☐ NO ☒

I. On what date did you start providing long term care at this location? Date started 01/01/98

J. Was the facility purchased or leased after January 1, 1978? YES ☒ Date 01/01/98 NO ☐

K. Was the facility certified for Medicare during the reporting year? YES ☒ NO ☐ If YES, enter number of beds certified \_\_\_\_\_ and days of care provided 4,059

Medicare Intermediary ADMINISTAR

IV. ACCOUNTING BASIS

ACCRUAL ☒ MODIFIED CASH\* ☐ CASH\* ☐

Is your fiscal year identical to your tax year? YES ☒ NO ☐

Tax Year: 12/31/2003 Fiscal Year: 12/31/2003

\* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number **TIMBER POINT HEATHCARE CENTER** # **0043158** Report Period Beginning: **01/01/2003** Ending: **12/31/2003**  
**V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)**

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>A. General Services</b>											
1	Dietary	118,329	15,566	5,970	139,865		139,865		139,865			1
2	Food Purchase		111,067		111,067		111,067	(813)	110,254			2
3	Housekeeping	112,304	10,347		122,651		122,651		122,651			3
4	Laundry	33,146	11,232		44,378		44,378		44,378			4
5	Heat and Other Utilities			95,458	95,458		95,458	104	95,562			5
6	Maintenance	43,846	38,429	18,887	101,162		101,162	4,057	105,219			6
7	Other (specify):*			8,896	8,896		8,896		8,896			7
8	<b>TOTAL General Services</b>	307,625	186,641	129,211	623,477		623,477	3,348	626,825			8
	<b>B. Health Care and Programs</b>											
9	Medical Director			3,200	3,200		3,200		3,200			9
10	Nursing and Medical Records	837,234	35,120	1,882	874,236		874,236	14,754	888,990			10
10a	Therapy	36,161	2,332	38,157	76,650		76,650	(2,840)	73,810			10a
11	Activities	33,217	2,949		36,166		36,166		36,166			11
12	Social Services			2,210	2,210		2,210		2,210			12
13	Nurse Aide Training											13
14	Program Transportation											14
15	Other (specify):*											15
16	<b>TOTAL Health Care and Programs</b>	906,612	40,401	45,449	992,462		992,462	11,914	1,004,376			16
	<b>C. General Administration</b>											
17	Administrative	60,683			60,683		60,683	32,149	92,832			17
18	Directors Fees											18
19	Professional Services			53,722	53,722		53,722	(9,970)	43,752			19
20	Dues, Fees, Subscriptions & Promotions			37,297	37,297		37,297	(22,237)	15,060			20
21	Clerical & General Office Expenses	114,206	11,454	98,208	223,868		223,868	(63,900)	159,968			21
22	Employee Benefits & Payroll Taxes			234,874	234,874		234,874		234,874			22
23	Inservice Training & Education			1,425	1,425		1,425	434	1,859			23
24	Travel and Seminar							390	390			24
25	Other Admin. Staff Transportation			8,156	8,156		8,156	1,447	9,603			25
26	Insurance-Prop.Liab.Malpractice			119,917	119,917		119,917	1,509	121,426			26
27	Other (specify):*							21,411	21,411			27
28	<b>TOTAL General Administration</b>	174,889	11,454	553,599	739,942		739,942	(38,767)	701,175			28
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	1,389,126	238,496	728,259	2,355,881		2,355,881	(23,505)	2,332,376			29

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

V.COST CENTER EXPENSES **PAGE 3 COLUMN 3 OTHER**

LINE		SCHED REF	TOTAL
1	<b>DIETARY</b>		
	DIETITIAN CONSULTANT	XVIII B 35-2	5,970
	REPAIRS & MAINTENANCE		0
			0
			5,970
3	<b>HOUSEKEEPING</b>		
			0
			0
			0
4	<b>LAUNDRY</b>		
	EQUIPMENT REPAIRS & MAINTENANCE		0
			0
			0
5	<b>HEAT &amp; OTHER UTILITIES</b>		
	GAS HEAT		1,822
	ELECTRICITY		70,965
	WATER		16,987
	CABLE TV - LOBBY		5,684
			0
			95,458
6	<b>MAINTENANCE</b>		
	GROUNDS MAINTENANCE		7,301
	PAINTING & DECORATING		0
	BUILDING REPAIRS		0
	MAINTENANCE TRAVEL		0
	EQUIPMENT MAINTENANCE & REPAIR		4,152
	ELEVATOR MAINTENANCE & REPAIR		0
	OUTSIDE LABOR		0
	EXTERMINATING SERVICE		387
	FIRE SERVICE		7,047
			0
			0
			0
			18,887
7	<b>OTHER</b>		
	SCAVENGER		8,896
	SECURITY SERVICE		0
			8,896
9	<b>MEDICAL DIRECTOR</b>		
	MEDICAL DIRECTOR FEES	XVIII B 36-2	3,200
			3,200

LINE		SCHED REF	TOTAL
10	<b>NURSING</b>		
	CONTRACT NURSING	XVIII C 53-2	
	LABORATORY & XRAY EXPENSE		0
	PURCHASED SERVICES		0
	PSYCHO-SOCIAL CONSULTANT	XVIII B __-2	0
	RESTORATIVE NURSING CONSULTANT	XVIII B 38-2	0
	MEDICAL RECORDS CONSULTANT	XVIII B 37-2	0
	PHARMACY CONSULTANT	XVIII B 39-2	1,882
	UTILIZATION REVIEW FEES	XVIII B __-2	0
	PHYSICIANS	XVIII B __-2	0
	PSYCHIATRIC	XVIII B __-2	0
	RN CONSULTANT	XVIII B 38-2	0
			0
			0
			1,882
10a	<b>THERAPY</b>		
	PHYSICAL THERAPY SERVICES		4,585
	SPEECH THERAPY SERVICES		122
	OCCUPATIONAL THERAPY SERVICES		2,349
	REHABILITATION CONSULTANT	XVIII B __-2	0
	PHYSICAL THERAPY CONSULTANT	XVIII B 40-2	5,400
	OCCUPATIONAL THERAPY CONSULTANT	XVIII B 41-2	5,400
	RESPIRATORY THERAPY CONSULTANT	XVIII B 42-2	0
	<b>THERAPY CONTRACT SERVICES</b>	<b>XVIII B 43-2</b>	<b>20,301</b>
			38,157
11	<b>ACTIVITIES</b>		
	CABLE TV - PATIENT ROOMS		0
	ACTIVITY REHAB CONSULTANT	XVIII B 44-2	0
			0
			0
12	<b>SOCIAL SERVICES</b>		
	SOCIAL REHABILITATION SERVICES		0
	SOCIAL REHABILITATION CONSULTANT	XVIII B 45-2	0
	SOCIAL WORKER	XVIII B 45-2	2,210
			0
			2,210
13	<b>NURSE AIDE TRAINING</b>		
	NURSE AIDE TRAINING COSTS	XIII	0
			0

V.COST CENTER EXPENSES

PAGE 3 COLUMN 3 OTHER

LINE		SCHED REF	TOTAL
14	<b>PROGRAM TRANSPORTATION</b>		
	PATIENT TRANSPORTATION	0	0
17	<b>ADMINISTRATIVE</b>		
	MANAGEMENT FEES XIX B	0	0
18	<b>DIRECTORS FEES</b>	0	0
19	<b>PROFESSIONAL SERVICES</b>		
	DATA PROCESSING XIX C	18,107	
	ADMINISTRATIVE CONSULTANTS XIX C	0	
	PROFESSIONAL FEES XIX C	35,615	
		0	53,722
20	<b>FEES,SUBSCRIPTIONS,PROMOTIONS</b>		
	ENTERTAINMENT & MARKETING VI 19 XIX F	0	
	ADV & PROMO-NON PATIENT RELATED VI 25 XIX F	22,378	
	EMPLOYEE WANT ADS XIX F	4,507	
	CONTRIBUTIONS VI 20 XIX F	125	
	DUES & SUBSCRIPTIONS XIX F	6,352	
	LICENSES & PERMITS XIX F	339	
	PUBLIC RELATIONS-PATIENT RELATED XIX F	0	
	ADVERTISING-YELLOW PAGES VI 28 XIX F	1,379	
	TRUST FEES / FRANCHISE TAX / ETC VI 17 XIX F	280	
	CONTRIBUTIONS - POLITICAL VI 20 XIX F	615	
	HEALTH CARE WORKER BACKGROUND CHEC XIX F	1,322	37,297
21	<b>CLERICAL &amp; GENERAL OFFICE EXPENSES</b>		
	BANK CHARGES (INCLUDES NO OVERDRAFT CHARGES)	0	
	EQUIPMENT REPAIR & MAINTENANCE	3,548	
	OUTSIDE CLERICAL SERVICES	70,800	
	PENALTIES / OVERDRAFT CHARGES VI 18	8,644	
	HOME OFFICE EXPENSE	0	
	THEFT & DAMAGE LOSS	0	
	TELEPHONE	13,623	
	MESSENGER SERVICE	1,593	
		0	98,208

LINE		SCHED REF	TOTAL
22	<b>EMPLOYEE BENEFITS &amp; PAYROLL TAXES</b>		
	FICA TAXES XIX D	102,366	
	UNEMPLOYMENT COMPENSATION XIX D	19,122	
	WORKERS COMPENSATION INSURANCE XIX D	63,072	
	HOSPITALIZATION INSURANCE XIX D	46,418	
	EMPLOYEE BENEFITS - OTHER XIX D	3,381	
	EMPLOYEE PHYSICAL EXAMS XIX D	515	
	INSURANCE - EXECUTIVE LIFE VI 21/XIX D	0	
	PENSION/PROFIT SHARING PLANS XIX D	0	
	CHICAGO HEAD TAX XIX D	0	234,874
23	<b>INSERVICE TRAINING &amp; EDUCATION</b>		
	EDUCATION & SEMINARS	1,425	1,425
24	<b>TRAVEL &amp; SEMINARS</b>		
	EDUCATION & SEMINARS XIX G	0	
	TRAVEL XIX G	0	
		0	
		0	0
25	<b>ADMIN. STAFF TRANSPORTATION</b>		
	TRANSPORTATION - STAFF	8,156	8,156
26	<b>INSURANCE - PROP. LIAB &amp; MALPRACTICE</b>		
	GENERAL INSURANCE	119,917	119,917
27	<b>OTHER</b>		
	BAD DEBTS VI 24	0	
		0	0

GRAND TOTAL COLUMN 3 OTHER

728,259

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification	Reclassified Total	Adjust-ments	Adjusted Total	FOR OHF USE ONLY		
		Salary/Wage	Supplies	Other	Total					9	10	
	D. Ownership	1	2	3	4	5	6	7	8			
30	Depreciation			10,359	10,359		10,359	36,782	47,141			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			31,877	31,877		31,877	134,692	166,569			32
33	Real Estate Taxes			97,559	97,559		97,559		97,559			33
34	Rent-Facility & Grounds			186,962	186,962		186,962	(146,946)	40,016			34
35	Rent-Equipment & Vehicles			23,987	23,987		23,987	3,853	27,840			35
36	Other (specify):*											36
37	TOTAL Ownership			350,744	350,744		350,744	28,381	379,125			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers		108,066	108,485	216,551		216,551	(19,386)	197,165			39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			60,225	60,225		60,225		60,225			42
43	Other (specify):*											43
44	TOTAL Special Cost Centers		108,066	168,710	276,776		276,776	(19,386)	257,390			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	1,389,126	346,562	1,247,713	2,983,401		2,983,401	(14,510)	2,968,891			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.  
In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 OHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation	(4,269)	30		9
10	Interest and Other Investment Income				10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax	(813)	2		13
14	Non-Care Related Interest		32		14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees	(280)	20		17
18	Fines and Penalties	(8,644)	21		18
19	Entertainment		20		19
20	Contributions	(740)	20		20
21	Owner or Key-Man Insurance		22		21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt		27		24
25	Fund Raising, Advertising and Promotional	(22,378)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	Nurse Aide Training for Non-Employees				27
28	Yellow Page Advertising	(1,379)	20		28
29	Other-Attach Schedule	(34,007)			29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (72,510)		\$	30

OHF USE ONLY							
48		49		50		51	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)	58,000		34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ 58,000		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B) )	\$ (14,510)		37

\*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification.  
(See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.		X	\$		38
39						39
40	Gift and Coffee Shops		X			40
41	Barber and Beauty Shops		X			41
42	Laboratory and Radiology		X			42
43	Prescription Drugs		X			43
44	Exceptional Care Program		X			44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

ID#0043158

Report Period Beginning:01/01/2003

Ending:12/31/2003

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference	
1	DEFERRED MAINTENANCE	\$ 0	6	1
2	MARKETNG SALARY	(34,007)	21	2
3				3
4				4
5				5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20				20
21				21
22				22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	(34,007)		49



## STATE OF ILLINOIS

Summary A

Facility Name & ID Number TIMBER POINT HEATHCARE CENTER# 0043158

Report Period Beginning:

01/01/2003

Ending:

12/31/2003

## SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Operating Expenses	PAGES	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	SUMMARY	
	A. General Services	5 & 5A	6	6A	6B	6C	6D	6E	6F	6G	6H	6I	TOTALS	
													(to Sch V, col.7)	
1	Dietary	0	0	0	0	0	0	0	0	0	0	0	0	1
2	Food Purchase	(813)	0	0	0	0	0	0	0	0	0	0	(813)	2
3	Housekeeping	0	0	0	0	0	0	0	0	0	0	0	0	3
4	Laundry	0	0	0	0	0	0	0	0	0	0	0	0	4
5	Heat and Other Utilities	0	0	104	0	0	0	0	0	0	0	0	104	5
6	Maintenance	0	0	4,057	0	0	0	0	0	0	0	0	4,057	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	<b>TOTAL General Services</b>	<b>(813)</b>	<b>0</b>	<b>4,161</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,348</b>	<b>8</b>
	<b>B. Health Care and Programs</b>													
9	Medical Director	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Nursing and Medical Records	0	0	14,754	0	0	0	0	0	0	0	0	14,754	10
10a	Therapy	0	(6,818)	3,978	0	0	0	0	0	0	0	0	(2,840)	10a
11	Activities	0	0	0	0	0	0	0	0	0	0	0	0	11
12	Social Services	0	0	0	0	0	0	0	0	0	0	0	0	12
13	Nurse Aide Training	0	0	0	0	0	0	0	0	0	0	0	0	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	<b>TOTAL Health Care and Programs</b>	<b>0</b>	<b>(6,818)</b>	<b>18,732</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,914</b>	<b>16</b>
	<b>C. General Administration</b>													
17	Administrative	0	0	32,149	0	0	0	0	0	0	0	0	32,149	17
18	Directors Fees	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Professional Services	0	(12,000)	2,030	0	0	0	0	0	0	0	0	(9,970)	19
20	Fees, Subscriptions & Promotions	(24,777)	0	2,540	0	0	0	0	0	0	0	0	(22,237)	20
21	Clerical & General Office Expenses	(42,651)	(70,800)	49,551	0	0	0	0	0	0	0	0	(63,900)	21
22	Employee Benefits & Payroll Taxes	0	0	0	0	0	0	0	0	0	0	0	0	22
23	Inservice Training & Education	0	0	434	0	0	0	0	0	0	0	0	434	23
24	Travel and Seminar	0	0	390	0	0	0	0	0	0	0	0	390	24
25	Other Admin. Staff Transportation	0	0	1,447	0	0	0	0	0	0	0	0	1,447	25
26	Insurance-Prop.Liab.Malpractice	0	0	1,509	0	0	0	0	0	0	0	0	1,509	26
27	Other (specify):*	0	0	21,411	0	0	0	0	0	0	0	0	21,411	27
28	<b>TOTAL General Administration</b>	<b>(67,428)</b>	<b>(82,800)</b>	<b>111,461</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(38,767)</b>	<b>28</b>
29	<b>TOTAL Operating Expense</b> <b>(sum of lines 8,16 &amp; 28)</b>	<b>(68,241)</b>	<b>(89,618)</b>	<b>134,354</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(23,505)</b>	<b>29</b>

## Summary B

<b>Facility Name &amp; ID Number</b>	<b>TIMBER POINT HEATHCARE CENTER</b>	<b>#</b>	<b>0043158</b>	<b>Report Period Beginning:</b>	<b>01/01/2003</b>	<b>Ending:</b>	<b>12/31/2003</b>
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## SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

[illegible]

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
SEE ATTACHED SCHEDULE		SEE ATTACHED SCHEDULE		CAREPLUS MGMT		MGMT/CLERICAL
				TIMBER POINT ASSOCIATES LLC		REAL ESTATE
					NILES	
				CAREPLUS REHABILITATIVE SERVICES		THERAPY
					NILES	

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

☒ YES

☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1		2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V		Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
1	V	1	DIETARY CONSLT	\$	CAREPLUS MGMT INC		\$	\$	1
2	V	17	MANAGEMENT FEES		" "				2
3	V	19	ADMIN CONSULTNT FEES		" "				3
4	V	19	DATA PROCESSING FEES	12,000	" "			(12,000)	4
5	V	21	CLERICAL FEES	70,800	" "			(70,800)	5
6	V				" "				6
7	V								7
8	V	34	RENT	151,921	TIMBER POINT ASSOCIATES LLC			(151,921)	8
9	V	30	SL DEPRECIATION		" "		35,209	35,209	9
10	V	32	INTEREST		" "		112,000	112,000	10
11	V								11
12	V	10a	THERAPY SERVICES	38,150	CAREPLUS MGMT INC		31,332	(6,818)	12
13	V	39	ANCILLARY SERVICES	108,480	" "		89,094	(19,386)	13
14	Total			\$ 381,351			\$ 267,635	\$ * (113,716)	14

\* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

☒ YES☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1		2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V		Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
15	V	1	DIETARY SALARIES	\$	CAREPLUS MGMT INC	100.00%	\$	\$	15
16	V	5	ELECTRICITY		" "		104	104	16
17	V	6	MAINT & REPAIRS		" "		176	176	17
18	V	6	MAINTENANCE SALARIES		" "		3,881	3,881	18
19	V	10	NURSING SALARIES		" "		14,754	14,754	19
20	V	10a	THERAPY SALARIES		" "		3,978	3,978	20
21	V	17	ADMIN SALARIES		" "		32,149	32,149	21
22	V	19	PROFESSIONAL FEES		" "		2,030	2,030	22
23	V	20	ADVERTISING		" "		2,540	2,540	23
24	V	21	OFFICE EXPENSE		" "		12,740	12,740	24
25	V	21	OFFICE SALARIES		" "		36,811	36,811	25
26	V	23	SEMINARS		" "		434	434	26
27	V	24	TRAVEL		" "		390	390	27
28	V	25	TRANSPORTATION		" "		1,447	1,447	28
29	V	26	INSURANCE		" "		1,509	1,509	29
30	V	27	EMPLOYEE BENEFITS		" "		21,411	21,411	30
31	V	30	DEPRECIATION		" "		5,842	5,842	31
32	V	32	INTEREST		" "		22,692	22,692	32
33	V	34	OFFICE RENT		" "		4,975	4,975	33
34	V	35	EQUIPMENT RENT		" "		3,853	3,853	34
35	V								35
36	V								36
37	V								37
38	V								38
39	Total			\$			\$ 171,716	\$ * 171,716	39

\* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number TIMBER POINT HEATHCARE CENTER # 0043158 Report Period Beginning: 01/01/2003 Ending: 12/31/2003

## VII. RELATED PARTIES (continued)

## C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1	2	3	4	5	6		7		8	
	Name	Title	Function	Ownership Interest	Compensation Received From Other Nursing Homes*	Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		Compensation Included in Costs for this Reporting Period**		Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	CAREPLUS MGMT ALLOCATIONS:								\$		1
2	SHERWIN I. RAY	PRESIDENT	ADMIN, FINANC	0.33	SEE ATTACHED			SALARY	8,869	17-7	2
3	JACOB BAKST	DIR OPERATIONS	ADMIN, CONSU	0.33	SCHEDULES			SALARY	8,869	17-7	3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$ 17,738		13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number      TIMBER POINT HEATHCARE CENTER      #    0043158    Report Period Beginning:      01/01/2003      Ending:    2/31/2003

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.)      YES ☒      NO ☐

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization      CAREPLUS MGMT  
Street Address      5940 W TOUHY  
City / State / Zip Code      NILES, ILL 60714  
Phone Number      ( 847) 647-1717  
Fax Number      ( 847) 647-0222

	1	2	3	4	5	6	7	8	9	
	Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6	
1	1	DIETARY SALARIES	PATIENT DAYS	568,908	13	\$ 96,016	\$ 96,016		\$ 0	1
2	5	ELECTRICITY	" "	568,908	13	2,165		27,267	104	2
3	6	MAINT & REPAIRS	" "	568,908	13	3,701		27,267	176	3
4	6	MAINTENANCE SALARIES	" "	568,908	13	80,966	80,966	27,267	3,881	4
5	10	NURSING SALARIES	" "	568,908	13	307,794	307,794	27,267	14,754	5
6	10a	THERAPY SALARIES	" "	568,908	13	82,996	82,996	27,267	3,978	6
7	17	ADMIN SALARIES	" "	568,908	13	670,787	670,787	27,267	32,149	7
8	19	PROFESSIONAL FEES	" "	568,908	13	42,352		27,267	2,030	8
9	20	ADVERTISING	" "	568,908	13	53,021		27,267	2,540	9
10	21	OFFICE EXPENSE	" "	568,908	13	265,794		27,267	12,740	10
11	21	OFFICE SALARIES	" "	568,908	13	768,069	768,069	27,267	36,811	11
12	23	SEMINARS	" "	568,908	13	9,053		27,267	434	12
13	24	TRAVEL	" "	568,908	13	8,124		27,267	390	13
14	25	TRANSPORTATION	" "	568,908	13	30,176		27,267	1,447	14
15	26	INSURANCE	" "	568,908	13	31,470		27,267	1,509	15
16	27	EMPLOYEE BENEFITS	" "	568,908	13	446,737		27,267	21,411	16
17	30	DEPRECIATION	" "	568,908	13	121,842		27,267	5,842	17
18	32	INTEREST	" "	568,908	13	473,414		27,267	22,692	18
19	34	OFFICE RENT	" "	568,908	13	103,790		27,267	4,975	19
20	35	EQUIPMENT RENT	" "	568,908	13	80,391		27,267	3,853	20
21										21
22										22
23										23
24										24
25	TOTALS					\$ 3,678,658	\$ 2,006,628		\$ 171,716	25

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

	1	2		3	4	5	6		7	8	9	10		
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense			
		YES	NO				Original	Balance						
	A. Directly Facility Related													
	Long-Term													
1	RELATED PARTY: ROSE GARDEN CARE CENTER LLC						\$					\$	1	
2	AMERICAN NATIONAL BANK		X	MORTGAGE	\$12,698.00	9/98		1,600,000					2	
3	CIB		X	CAPITAL IMPROV LOAN				135,000					3	
4													4	
5													5	
	Working Capital													
6	CAREPLUS MGMT INC	X		WORKING CAPITAL	DEMAND							4,959	6	
7	RELATED PARTY:	X											7	
8													8	
9	TOTAL Facility Related				\$12,698.00		\$	1,735,000	\$			\$	4,959	9
	B. Non-Facility Related*													
10	IRS, IDR, ETC		X	LATE FEES									10	
11													11	
12													12	
13													13	
14	TOTAL Non-Facility Related						\$		\$			\$		14
15	TOTALS (line 9+line14)						\$	1,735,000	\$			\$	4,959	15

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V.      \$ \_\_\_\_\_      Line # \_\_\_\_\_

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.  
(See instructions.)

\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.  
(See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

		<b>Important</b> , please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.			
1. Real Estate Tax accrual used on 2002 report.			\$	87,200	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)			\$	92,159	2
3. Under or (over) accrual (line 2 minus line 1).			\$	4,959	3
4. Real Estate Tax accrual used for 2003 report. (Detail and explain your calculation of this accrual on the lines below.)			\$	92,600	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. <b>(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)</b>			\$		5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. <b>TOTAL REFUND \$ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)</b>			\$		6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.			\$	97,559	7
Real Estate Tax History:					
Real Estate Tax Bill for Calendar Year:		1998	78,736	8	
		1999	78,845	9	
		2000	81,648	10	
		2001	85,440	11	
		2002	92,159	12	
THE CURRENT YEAR REAL ESTATE TAX ACCRUAL IS BASED ON ~ 101% OF THE PRIOR YEAR REAL ESTATE TAX BILL				13	FROM R. E. TAX STATEMENT FOR 2002 \$ 13
				14	PLUS APPEAL COST FROM LINE 5 \$ 14
				15	LESS REFUND FROM LINE 6 \$ 15
THE PAYMENT ON LINE 2 APPLIES TO THE 2002 TAX BILL.				16	AMOUNT TO USE FOR RATE CALCULATION \$ 16

NOTES:

1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.  
**This denial must be no more than four years old at the time the cost report is filed.**



IMPORTANT NOTICE

TO:

Long Term Care Facilities with Real Estate Tax Rates

RE:

2002 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2002 real estate tax costs, as well as copies of your real estate tax bills for calendar 2002.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2002 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

**Please send these items in with your completed 2003 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed.** If you have any questions, please call the Office of Health Finance at (217) 782-1630.

2002 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME

TIMBER POINT HEATHCARE CENTER

COUNTY

ADAMS

FACILITY IDPH LICENSE NUMBER

0043158

CONTACT PERSON REGARDING THIS REPORT

BOB KAGDA

TELEPHONE ( 847 ) 675-3585

FAX #: ( 847 ) 675-5777

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2002 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2002.

	(A)	(B)	(C)	(D)
				<u>Tax</u>
	<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	<u>Applicable to</u>
				<u>Nursing Home</u>
1.	03-0-0932-004-00	NURSING HOME	\$ 24,365.38	\$ 24,365.38
2.	03-0-0932-001-00	NURSING HOME	\$ 67,794.04	\$ 67,794.04
3.			\$	\$
4.			\$	\$
5.			\$	\$
6.			\$	\$
7.			\$	\$
8.			\$	\$
9.			\$	\$
10.			\$	\$
		TOTALS	\$ 92,159.42	\$ 92,159.42

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services?      YES      X      NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home.  
(Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach a copy of the 2002 tax bills which were listed in Section A to this statement. Be sure to use the 2002 tax bill which is normally paid during 2003.

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 32,000

B. General Construction Type: Exterior BRICK Frame STEEL Number of Stories \_\_\_\_\_

C. Does the Operating Entity? ☐ (a) Own the Facility ☒ (b) Rent from a Related Organization. ☐ (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? ☒ (a) Own the Equipment ☒ (b) Rent equipment from a Related Organization. ☒ (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? ☐ YES ☒ NO

If so, please complete the following:

1. Total Amount Incurred: \_\_\_\_\_

2. Number of Years Over Which it is Being Amortized: \_\_\_\_\_

3. Current Period Amortization: \_\_\_\_\_

4. Dates Incurred: \_\_\_\_\_

Nature of Costs: \_\_\_\_\_  
(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1 Use	2 Square Feet	3 Year Acquired	4 Cost	
1	<u>NURSING HOME</u>	<u>159,000</u>	<u>1998</u>	<u>\$ 118,000</u>	<u>1</u>
2					<u>2</u>
3	TOTALS	159,000		\$ 118,000	3

## XI. OWNERSHIP COSTS (continued)

## B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1	2	3	4	5	6	7	8	9	
	Beds*	FOR OHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation
4					\$	\$		\$	\$	4
5			1998		1,120,000	28,718	39	28,718		171,150
6										6
7										7
8						57		57		8
	Improvement Type**									
9	REMODEL KITCHEN		1998		5,569	143	39	143		697
10	BUILDING SIGN		1998		2,101	54	39	54		254
11	AIR CONDITIONING SYSTEM REPAIR		1998		3,625	93	39	93		430
12	FLOORING		1998		4,027	103	39	103		442
13	GENERATOR		1999		10,509	269	39	269		818
14	LINE DRAPERY		2000		12,176	2,130	7	2,130		5,416
15	ROOF TOP A/C UNIT		2000		2,585	94	27.5	94		223
16	LIGHTING		2001		18,442	671	27.5	671		867
17	ROOFING		2001		36,940	1,343	27.5	1,343		2,630
18	PAINTING/STAINING		2001		29,485	1,072	27.5	1,072		1,564
19	ELEVATOR REPAIR		2001		5,200	189	27.5	189		275
20	FLOORING		2001		23,827	867	27.5	867		1,120
21	STEPS ON RAMP		2001		3,696	134	27.5	134		184
22	BASEMENT SEWER WORK		2003		2,810	47	27.5	47		47
23	WATER HEATER		2003		3,486	58	27.5	58		58
24	FIRE ALARM & ELECTRICAL WORK		2003		7,231	121	27.5	121		93
25										25
26										26
27										27
28										28
29										29
30										30
31										31
32										32
33										33
34										34
35										35
36										36

\*Total beds on this schedule must agree with page 2.

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1 Improvement Type**		3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
37			\$	\$		\$	\$	\$	37
38									38
39									39
40									40
41									41
42									42
43									43
44									44
45									45
46									46
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58									58
59									59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$1,291,709	\$36,163		\$36,163	\$	\$186,268	70

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$51,731	\$9,462	\$5,193	\$(4,269)	10 YRS	\$13,720	71
72	Current Year Purchases							72
73	Fully Depreciated Assets							73
74	RELATED PARTY		5,785	5,785				74
75	TOTALS	\$51,731	\$15,247	\$10,978	\$(4,269)		\$13,720	75

D. Vehicle Depreciation (See instructions.)\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

		1 Reference	2 Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$1,461,440	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$51,410	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$47,141	83
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$(4,269)	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$199,988	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

\*\* This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: N/A
2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?  
If NO, see instructions.
- ☐ YES☐ NO

		1 Year Constructed	2 Number of Beds	3 Date of Lease	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

\*\*

8. List separately any amortization of lease expense included on page 4, line 34.  
This amount was calculated by dividing the total amount to be amortized  
by the length of the lease
- 

9. Option to Buy:
- ☐ YES☐ NO
- Terms:
- \*

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?
- ☐ YES☐ NO
16. Rental Amount for movable equipment: \$15,226
- Description: SEE SCHEDULE ATTACHED

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$8,761	17
18					18
19					19
20					20
21	TOTAL		\$	\$8,761	21

10. Effective dates of current rental agreement:

Beginning

Ending

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
12.	/2004	\$
13.	/2005	\$
14.	/2006	\$

\* If there is an option to buy the building, please provide complete details on attached schedule.

\*\* This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)

1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD?

☐ YES

☒ NO

If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.

2. CLASSROOM PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

COMMUNITY COLLEGE

HOURS PER AIDE

☐

☐

☐

\_\_\_\_\_

3. CLINICAL PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

HOURS PER AIDE

☐

☐

\_\_\_\_\_

THE FACILITY HIRES ONLY CERTIFIED NURSES AIDES

B. EXPENSES		ALLOCATION OF COSTS (d)			
		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	Nurse Aide Competency Tests				
9	TOTALS	\$	\$	\$	\$
10	SUM OF line 9, col. 1 and 2 (e)	\$			

(a) Include wages paid during the classroom portion of training. Do not include fringe benefits.  
(b) Include wages paid during the clinical portion of training. Do not include fringe benefits.  
(c) For in-house training programs only. Do not include fringe benefits.  
(d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training aides from other facilities.

\$

D. NUMBER OF AIDES TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

(e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.  
(f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	1	2	3	4	5	6	7	8		
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or) Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$ 43,611	\$		\$ 43,611	1
2	Licensed Speech and Language Development Therapist		hrs			2,007			2,007	2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs			62,867			62,867	4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescrpts				102,122		102,122	9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Exceptional Care Program									12
13	LAB, RENTALS Other (specify):						5,944		5,944	13
14	TOTAL			\$		\$ 108,485	\$ 108,066		\$ 216,551	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.



This report must be completed even if financial statements are attached.

		1	2	
		Operating	After Consolidation*	
	<b>A. Current Assets</b>			
1	Cash on Hand and in Banks	\$	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance 25,000 )	812,481		3
4	Supply Inventory (priced at )			4
5	Short-Term Investments			5
6	Prepaid Insurance	36,639		6
7	Other Prepaid Expenses	30,552		7
8	Accounts Receivable (owners or related parties)	55,000		8
9	Other(specify): RE TAX EXCROW	103,040		9
10	<b>TOTAL Current Assets (sum of lines 1 thru 9)</b>	\$ 1,037,712	\$	10
	<b>B. Long-Term Assets</b>			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land			13
14	Buildings, at Historical Cost			14
15	Leasehold Improvements, at Historical Cost	31,969		15
16	Equipment, at Historical Cost	51,731		16
17	Accumulated Depreciation (book methods)	(38,660)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	<b>TOTAL Long-Term Assets (sum of lines 11 thru 23)</b>	\$ 45,040	\$	24
25	<b>TOTAL ASSETS (sum of lines 10 and 24)</b>	\$ 1,082,752	\$	25

		1	2	
		Operating	After Consolidation*	
	<b>C. Current Liabilities</b>			
26	Accounts Payable	\$ 334,159	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable	544,000		29
30	Accrued Salaries Payable	65,502		30
31	Accrued Taxes Payable (excluding real estate taxes)	6,645		31
32	Accrued Real Estate Taxes(Sch.IX-B)	92,600		32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	<b>Other Current Liabilities(specify):</b>			
36				36
37				37
38	<b>TOTAL Current Liabilities (sum of lines 26 thru 37)</b>	\$ 1,042,906	\$	38
	<b>D. Long-Term Liabilities</b>			
39	Long-Term Notes Payable	905,539		39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	<b>Other Long-Term Liabilities(specify):</b>			
43				43
44				44
45	<b>TOTAL Long-Term Liabilities (sum of lines 39 thru 44)</b>	\$ 905,539	\$	45
46	<b>TOTAL LIABILITIES (sum of lines 38 and 45)</b>	\$ 1,948,445	\$	46
47	<b>TOTAL EQUITY(page 18, line 24)</b>	\$ (865,693)	\$	47
48	<b>TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)</b>	\$ 1,082,752	\$	48

\*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ (967,771)	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ (967,771)	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	102,078	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	( )	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ 102,078	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ (865,693)	24

\* This must agree with page 17, line 47.

**XVII. INCOME STATEMENT** (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.  
**Note: This schedule should show gross revenue and expenses. Do not net revenue against expense**

1			
	Revenue	Amount	
	<b>A. Inpatient Care</b>		
1	Gross Revenue -- All Levels of Care	\$ 3,059,613	1
2	Discounts and Allowances for all Levels	( )	2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 3,059,613	3
	<b>B. Ancillary Revenue</b>		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen	4,000	7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>	\$ 4,000	8
	<b>C. Other Operating Revenue</b>		
9	Payments for Education		9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$	23
	<b>D. Non-Operating Revenue</b>		
24	Contributions		24
25	Interest and Other Investment Income***		25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$	26
	<b>E. Other Revenue (specify):****</b>		
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28	<b>PA-TRANSPORT</b>	21,866	28
28a			28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>	\$ 21,866	29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 3,085,479	30

2			
	Expenses	Amount	
	<b>A. Operating Expenses</b>		
31	General Services	623,477	31
32	Health Care	992,462	32
33	General Administration	739,942	33
	<b>B. Capital Expense</b>		
34	Ownership	350,744	34
	<b>C. Ancillary Expense</b>		
35	Special Cost Centers	216,551	35
36	Provider Participation Fee	60,225	36
	<b>D. Other Expenses (specify):</b>		
37			37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 2,983,401	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	102,078	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ 102,078	43

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? NO If not, please attach a reconciliation.  
TAX RETURN PREPARED ON CASH BASIS

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

\*\*\*\*Provide a detailed breakdown of "Other Revenue" on an attached sheet.

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)  
(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	1,904	2,081	\$ 52,058	\$ 25.02	1
2	Assistant Director of Nursing	1,944	2,080	40,520	19.48	2
3	Registered Nurses	1,075	1,198	21,911	18.29	3
4	Licensed Practical Nurses	18,196	19,515	308,810	15.82	4
5	Nurse Aides & Orderlies	41,551	44,730	387,979	8.67	5
6	Nurse Aide Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	5,172	5,766	36,161	6.27	8
9	Activity Director	1,955	2,145	19,518	9.10	9
10	Activity Assistants	1,053	1,094	13,699	12.52	10
11	Social Service Workers					11
12	Dietician					12
13	Food Service Supervisor					13
14	Head Cook	7,391	7,873	55,330	7.03	14
15	Cook Helpers/Assistants	6,784	7,241	62,999	8.70	15
16	Dishwashers					16
17	Maintenance Workers	3,829	4,088	43,846	10.73	17
18	Housekeepers	7,790	9,022	112,304	12.45	18
19	Laundry	5,666	6,147	33,146	5.39	19
20	Administrator	1,888	2,106	60,683	28.81	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	7,876	8,553	114,206	13.35	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records	1,799	1,974	25,956	13.15	31
32	Other Health Care(specify)					32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	115,873	125,613	\$ 1,389,126 *	\$ 11.06	34

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	M	\$ 5,970	1-3	35
36	Medical Director	O	3,200	9-3	36
37	Medical Records Consultant	N	0	10-3	37
38	Nurse Consultant	T	0	10-3	38
39	Pharmacist Consultant	H	1,882	10-3	39
40	Physical Therapy Consultant	L	5,400	10a-3	40
41	Occupational Therapy Consultant	Y	5,400	10a-3	41
42	Respiratory Therapy Consultant		0	10a-3	42
43	Speech Therapy Consultant	F	20,301	10a-3	43
44	Activity Consultant	E	0	11-3	44
45	Social Service Consultant	E	2,210	12-3	45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)		\$ 44,363		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses		\$	10-3	50
51	Licensed Practical Nurses			10-3	51
52	Nurse Aides			10-3	52
53	TOTAL (lines 50 - 52)		\$		53

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

XIX. SUPPORT SCHEDULES

A. Administrative Salaries				D. Employee Benefits and Payroll Taxes				F. Dues, Fees, Subscriptions and Promotions			
Name	Function	Ownership %	Amount	Description		Amount	Description		Amount		
ANDREA LEEDY	ADMIN		\$ 60,683	Workers' Compensation Insurance		\$ 63,072	IDPH License Fee		\$		
	ASST ADMIN		0	Unemployment Compensation Insurance		19,122	Advertising: Employee Recruitment		4,507		
				FICA Taxes		102,366	Health Care Worker Background Check		1,322		
				Employee Health Insurance		46,418	(Indicate # of checks performed )				
				Employee Meals		#REF!	MARKETING/ADV/PROMO		23,757		
				Illinois Municipal Retirement Fund (IMRF)*			TRUST/FRANCHISE/CONTRIB/ETC		1,020		
				EMPLOYEE BENEFITS - OTHER		3,381	LICENSES & PERMITS		339		
				EMPLOYEE PHYSICAL EXAMS		515	DUES & SUBSCRIPTIONS		6,352		
				PENSION/PROFIT SHARING PLANS		0	MGMT CO ALLOCATION		2,540		
TOTAL (agree to Schedule V, line 17, col. 1)			\$ 60,683	CHICAGO HEAD TAX		0	TRUST/FRANCHISE/CONTRIB/ETC		(1,020)		
(List each licensed administrator separately.)				INSURANCE - EXECUTIVE LIFE		0	Less: Public Relations Expense	(	0		
B. Administrative - Other							Non-allowable advertising		(22,378)		
Description			Amount	INSURANCE - EXECUTIVE LIFE VI 21		0	Yellow page advertising		(1,379)		
			\$ 0								
TOTAL (agree to Schedule V, line 17, col. 3)			\$	TOTAL (agree to Schedule V, line 22, col.8)		\$ #REF!	TOTAL (agree to Sch. V, line 20, col. 8)		\$ 15,060		
(Attach a copy of any management service agreement)				E. Schedule of Non-Cash Compensation Paid to Owners or Employees			G. Schedule of Travel and Seminar**				
C. Professional Services				Description	Line #	Amount	Description		Amount		
Vendor/Payee	Type	Amount					Out-of-State Travel		\$		
AMERICAN DATA	DATA PROCESSING	\$ 1,086				\$					
NATIONAL DATA CARE	DATA PROCESSING	1,793									
ACHIEVE HEALTHCARE	DATA PROCESSING	3,228									
KRUPNICK, BOKOR, KAGDA	ACCOUNTING	26,050					In-State Travel				
RICHARD PEELO	MEDICARE CONSLT	4,800							0		
MAYER MAGENCE	LEGAL	3,625									
HINSHAW & CULBERTSON	LEGAL	105									
PERSONNEL PLANNERS	UC CONSLT	1,035					Seminar Expense				
CARE PLUS	DATA PROCESSING	12,000							0		
TOTAL (agree to Schedule V, line 19, column 3)			\$ 53,722	TOTAL		\$	Entertainment Expense	(			
(If total legal fees exceed \$2500 attach copy of invoices.)							(agree to Sch. V, line 24, col. 8)				
							TOTAL	\$			

\* Attach copy of IMRF notifications

\*\*See instructions.



**XX. GENERAL INFORMATION:**

- (1) Are nursing employees (RN,LPN,NA) represented by a union? YES
- (2) Are there any dues to nursing home associations included on the cost report? YES  
If YES, give association name and amount. IL COUNCIL ON LONG TERM CARE 6372
- (3) Did the nursing home make political contributions or payments to a political organization? YES If YES, have these costs been properly adjusted out of the cost report? YES
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? NO If YES, what is the capacity? \_\_\_\_\_
- (5) Have you properly capitalized all major repairs and equipment purchases? YES  
What was the average life used for new equipment added during this period? 10 YR
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ N/A Line 10-2
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? YES If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? NO  
If YES, give effective date of lease. \_\_\_\_\_
- (9) Are you presently operating under a sublease agreement? \_\_\_\_\_ YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES \_\_\_\_\_ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.  
\_\_\_\_\_
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. \$ 60,225  
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? NO If YES, attach an explanation of the allocation.

- (13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? YES
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? NO For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ #REF! Has any meal income been offset against related costs? \_\_\_\_\_ Indicate the amount. \$ \_\_\_\_\_
- (16) Travel and Transportation  
a. Are there costs included for out-of-state travel? NO  
If YES, attach a complete explanation.  
b. Do you have a separate contract with the Department to provide medical transportation for residents? NO If YES, please indicate the amount of income earned from such a program during this reporting period. \$ \_\_\_\_\_  
c. What percent of all travel expense relates to transportation of nurses and patients? 5%  
d. Have vehicle usage logs been maintained? NO  
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? NO  
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? YES  
g. Does the facility transport residents to and from day training? NO  
Indicate the amount of income earned from providing such transportation during this reporting period. \$ \_\_\_\_\_
- (17) Has an audit been performed by an independent certified public accounting firm? NO  
Firm Name: \_\_\_\_\_ The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? \_\_\_\_\_ If no, please explain. \_\_\_\_\_
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? YES
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? YES  
Attach invoices and a summary of services for all architect and appraisal fees